



Bush Walks-CYC Bush- Risk Analysis and Management

Risk Analysis			Management				
Potential Harm	Hazards	Risk severity (Initial)	Control (Eliminate/ Minimise)	Action	Risk severity (residual)	SOP	Accepted
	Condition: Night People: Poor supervision. People: Unfamiliar With Tracks Environment: Natural Hazards	12	M	•First time on track must not be undertaken in the dark. •Ensure that participants have adequate lighting to move along the path safely. •Know who has gone out. •The Activity Supervisor has been inducted into the activity and is required to remain with that activity unless another suitably inducted Activity Supervisor can replace them. Swapping Activity Supervisors around increases the chances in improper supervision and associated risks. •Activity to not be operated in severe weather events, excessive rain/wind, or natural disaster; CYC Staff to be aware of changing conditions and pause/stop the activity when necessary.	6	•Night walks – The supervisor must familiarise themselves with the tracks and do the walk during the day. •All walkers must have appropriate gear including footwear, first aid, clothing, sun protection, and water. Take torches at night. •Ensure a head count is taken before, during and after the walk. •There must be a competent supervisor who is leading the bush walk •Someone at camp must know start times and estimated time of return - Stick together •Ensure a head count is taken before, during and after the walk. •Failure to follow these instructions could result in injury. •CYC reserve the right to close this activity if these instructions are not followed.	Yes
Falls. Slips. Trips.			M				
Sunburn. Heat stroke. Hypothermia. Dehydration	Environment: Natural Hazards	12	M	•Ensure that participants have access to and wear appropriate P.P.E. and shelter. •Activity to not be operated in severe weather events, excessive rain/wind, or natural disaster; CYC Staff to be aware of changing conditions and pause/stop the activity when necessary.	4	•Reapply sunblock regularly on fine days •Wear hats/sunscreen and bring water. •Rest in the shade as required and drink plenty of water	Yes

Medical Incident. Asthma. Dislocated limbs. Vertigo falls.	People: Pre-existing Medical Issues	12	M	Ensure the ability and check for potential health risks of the group before leaving. Take appropriate first aid e.g. plasters, strapping tape, inhalers, honey for diabetics etc.	4	•Check ability and potential health risks of the group before leaving •All walkers must have appropriate gear including footwear, first aid, clothing, sun protection, and water. Take torches at night. •Activity Supervisors must carry an operational cell phone •Ensure that your CYC host's phone number is readily available	Yes
Falls. Sprains.	Terrain: Uneven track	10	M	Ensure that participants have appropriate footwear. Ensure that the tracks are routinely checked. This is primarily done through Our Monthly checks.	6	All walkers must have appropriate gear including footwear, first aid, clothing, sun protection, and water	Yes
Loss of participant. Group separates.	People: Getting Lost	8	M	Head count before and after walk	1	Head count before, during, and after walk Read and follow signs	Yes
Inadequate supervision.	People: Impairment of Supervisor. Swapping Activity Supervisors.	6	E	CYC Staff to look out for signs of impairment. No alcohol/drugs on site.	3	CYC reserve the right to close this activity if these instructions are not followed.	Yes
		6	M	Signed off Activity Map with SOPs Tracks are marked out.	3	The supervisor must be familiar with the CYC tracks	Yes
Damage to Bush by participants.	People: Not following the marked paths.	2	M	Ensure the competency of the Activity Supervisor. Provide clear maps and well-marked tracks.	1	•There must be one competent supervisor who leads the bush walk •Keep to the marked tracks.	Yes
Uncontained Livestock.	People:	2	E	Ensure that farm gates remain in the position that they were found in.	1	•Leave farm gates as you found them	Yes

Emergency procedures Stop activity, assess situation, administer first aid, call emergency services if necessary, notify camp organisers and camp staff, and fill out an incident form when practicable.	
Equipment	Map, Cell phone Appropriate gear/medication
Competencies for Activity Sign Off	• Be able to manage a group of participants 1:12 • Follow the Activity Instructions • Actively supervising the participants • Looking out for unsafe actions • Know where to get help/locate CYC Staff or group organizers • Technical information
Final decision on implementing activity	ACCEPTED by CYC Director
Comments Circumstances can change quickly, supervisors need to be diligent in their task and respond as needed. CYC reserve the right to close this activity.	